

<input type="checkbox"/> District Court <input type="checkbox"/> Denver Juvenile Court _____ County, Colorado Court Address: _____ In re: <input type="checkbox"/> The Marriage of: <input type="checkbox"/> The Civil Union of: <input type="checkbox"/> Parental Responsibilities concerning: _____ Petitioner: and Co-Petitioner/Respondent: _____	▲ COURT USE ONLY ▲
Attorney or Party Without Attorney (Name and Address): _____ <div style="display: flex; justify-content: space-between;"> Phone Number: _____ E-mail: _____ </div> <div style="display: flex; justify-content: space-between;"> FAX Number: _____ Atty. Reg. #: _____ </div>	Case Number: _____ <div style="display: flex; justify-content: space-between;"> Division _____ Courtroom _____ </div>
<input type="checkbox"/> PETITIONER <input type="checkbox"/> CO-PETITIONER/RESPONDENT PRETRIAL STATEMENT	

Pursuant to Colorado Rules of Civil Procedure, Rule 16.2(h)(1), I, _____, hereby file with this Court for its information my Pretrial Statement.

☐ The Separation Agreement and/or Parenting Plan have been previously filed in this case and contain all issues resolved between the parties.

☐ Remaining disputed issues are as follows:

☐ Name and address of any lay and/or expert witnesses I intend to call at the hearing are as follows:

☐ List of exhibits or documents that I intend to offer at the hearing are as follows:

☐ Copies of the above-listed exhibits or documents are attached.

☐ I would like the Court to issue the following order(s):

☐ I have attached a copy of an updated Sworn Financial Statement, if necessary.

☐ I have mailed a copy of this Pretrial Statement to the other party with copies of the above-listed exhibits or documents, including an updated Sworn Financial Statement, as necessary.

☐ I have mailed a copy of the Parenting Plan to the other party.

☐ I have mailed a copy of the Separation Agreement to the other party.

Date: _____

☐ Petitioner or ☐ Co-Petitioner/Respondent

Address

City, State, Zip Code

(Area Code) Telephone Number (home)

(Area Code) Telephone Number (work)




CERTIFICATE OF SERVICE

I certify that on _____ (date) the original was filed with the Court and a true and accurate copy of the **PRETRIAL STATEMENT** was served on the other party by:

☐ Hand Delivery, ☐ E-filed, ☐ Faxed to this number: _____, or ☐ by placing it in the United States mail, postage pre-paid, and addressed to the following:

To: _____

Your signature

JDF 71	Witness List		
	County: _____	Division: _____	 Court Use Only 
	Case Number: _____	Courtroom: _____	

1. My Name

My name is _____.

I am the: ☐ Petitioner/Plaintiff. ☐ Respondent/Defendant/Co-Petitioner.

2. Instructions

- List the people you will call as witnesses.
- List the people in the order you want them to testify.
- List any experts on page 3.
- Give each person's address, phone, and the amount of time you think they will testify.

3. My Witnesses

1)	Name: _____ Address: _____ Phone: _____ Time: _____
2)	Name: _____ Address: _____ Phone: _____ Time: _____
3)	Name: _____ Address: _____ Phone: _____ Time: _____

More on the next page.

4)	Name: _____ Address: _____ Phone: _____ Time: _____
5)	Name: _____ Address: _____ Phone: _____ Time: _____
6)	Name: _____ Address: _____ Phone: _____ Time: _____
7)	Name: _____ Address: _____ Phone: _____ Time: _____
8)	Name: _____ Address: _____ Phone: _____ Time: _____
9)	Name: _____ Address: _____ Phone: _____ Time: _____

Attach more pages as you need.

4. Expert Witnesses

1)	Name: _____
	Address: _____

	Phone: _____ Time: _____
	Area of Expertise? _____
Will the parties object to their expertise? Yes <input type="checkbox"/> No <input type="checkbox"/>	
2)	Name: _____
	Address: _____

	Phone: _____ Time: _____
	Area of Expertise? _____
Will the parties object to their expertise? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Attach more pages as you need.

5. Certificate of Service




I certify that on *(enter date)* _____ a copy of this document was given to the other parties by:

- ☐ Hand Delivery ☐ E-filing through Colorado Courts E-Filing
- ☐ Fax to this number: _____, or
- ☐ Mail through the United States Postal Service, addressed to:

6. Sign and Date

Your Signature

Date

JDF 72	Exhibit List		
	County: _____	Division: _____	 Court Use Only 
	Case Number: _____	Courtroom: _____	

1. My Name

My name is _____.

I am the: ☐ Petitioner/Plaintiff. ☐ Respondent/Defendant/Co-Petitioner.

2. Table Instructions

- **Exhibit** - Enter the number or letter you gave the document.
- **Objection** - Check if the other side objects to that exhibit. If so, on what ground?
- **Title** - Enter the type of document or a short description.
- **Agree** - Check if all parties agree you can present the exhibit.

3. My Exhibits

Exhibit	Document Title	Objection?	All Agree?
_____	_____	<input type="checkbox"/> Why? _____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/> Why? _____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/> Why? _____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/> Why? _____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/> Why? _____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/> Why? _____	<input type="checkbox"/>

Table Continued on the next page.

My exhibits, continued.

Exhibit	Document Title	Objection?	All Agree?
<hr/>	<hr/>	<input type="checkbox"/> Why? <hr/>	<input type="checkbox"/>
<hr/>	<hr/>	<input type="checkbox"/> Why? <hr/>	<input type="checkbox"/>
<hr/>	<hr/>	<input type="checkbox"/> Why? <hr/>	<input type="checkbox"/>
<hr/>	<hr/>	<input type="checkbox"/> Why? <hr/>	<input type="checkbox"/>
<hr/>	<hr/>	<input type="checkbox"/> Why? <hr/>	<input type="checkbox"/>

Attach more pages as you need.

4. Copy of Exhibits

I gave a copy of all the exhibits to the other party.

5. Certificate of Service

I certify that on *(enter date)* _____ a copy of this document was given to the other parties by:

- ☐ Hand Delivery ☐ E-filing through Colorado Courts E-Filing
☐ Fax to this number: _____, or
☐ Mail through the United States Postal Service, addressed to:

6. Sign and Date

Your Signature

Date

District Court _____ County, Colorado Court Address: _____ Plaintiff(s)/Petitioner(s): v. Defendant(s)/Respondent(s):	<div style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;"> ▲ COURT USE ONLY ▲ </div> <div style="border-top: 1px solid black; padding-top: 10px;"> Case Number: <div style="display: flex; justify-content: space-between; margin-top: 20px;"> Division: Courtroom: </div> </div>
SUBPOENA TO <input type="checkbox"/> ATTEND <input type="checkbox"/> ATTEND and PRODUCE <input type="checkbox"/> PRODUCE	

To: _____

You are ordered to:

☐ **Attend** and give testimony at a ☐ deposition, ☐ hearing, ☐ trial at the _____ (court) at Division ____/Courtroom ____, at _____ (address), on _____ (date) at _____ (time), as a witness for _____ (name of party) in this action. If for a deposition, the means of recording will be by ☐ shorthand reporter, ☐ video, ☐ audio.

☐ **Attend, Produce**, and give testimony at a ☐ deposition, ☐ hearing, ☐ trial at the _____ (court) at Division ____/Courtroom ____, at _____ (address), on _____ (date) at _____ (time), as a witness for _____ (name of party) in this action; If for a deposition, the means of recording will be by ☐ shorthand reporter, ☐ video, ☐ audio; and **PRODUCE** the following books, papers and documents, whether in physical or electronic form, or tangible things now in your possession, custody or control:

Date and time of production: Unless otherwise agreed to in writing by all parties and privilege holder or holders and the person subpoenaed, production must be made no sooner than 14 days from the date of service of this subpoena and no later than _____ (date and time). In the case of an expedited hearing pursuant to C.R.C.P. 45 or any statute, in the absence of such agreement, production shall be made only at the place, date and time for compliance set forth in the subpoena.

CONTINUED ON THE FOLLOWING PAGES

OR

☐ **Produce** the following books, papers and documents, whether in physical or electronic form, or tangible things now in your possession, custody or control (attach a separate sheet if necessary):

Place of production:

Date and time of production: Unless otherwise agreed to in writing by all parties and privilege holder or holders and the person subpoenaed, production must be made no sooner than 14 days from the date of service of this subpoena and _____ no _____ later than _____.

(date and time) In the case of an expedited hearing pursuant to C.R.C.P. 45 or any statute, in the absence of such agreement, production shall be made only at the place, date and time for compliance set forth in the subpoena.

Notice form:

If this subpoena is served for production of records or a tangible thing, see the attached important notice which sets out portions of Colorado Rule of Civil Procedure 45 concerning protections for subpoenaed persons and the requirements for production of records and tangible things.

Identity of parties:

The following are the names of the parties in this action and the names, addresses, phone numbers and e-mail addresses of the attorneys for the parties and of any parties who have entered appearances without an attorney:

Name:	Address	Phone number:	Email Address

The party and the party's attorney who are serving this subpoena:

Dated: _____

Clerk/Deputy Clerk/Attorney

CONTINUED ON THE FOLLOWING PAGE

☐ By checking this box, I am acknowledging I am filling in the blanks and not changing anything else on the form.

☐ By checking this box, I am acknowledging that I have made a change to the original content of this form.

AFFIDAVIT OF SERVICE

I declare under oath that, I am 18 years or older and not a party to the action and that I served the attached Subpoena on _____ (Person named in this Subpoena or name of agent served) in _____ (County) _____ (State) on _____ (date) at the following location: _____

Check one:

- ☐ By handing it to a person identified to me as _____ or by leaving it with the named person who refused service.
- ☐ I attempted to serve the person named in this subpoena on _____ occasions but have not been able to locate the named person.

Check one:

- ☐ Private process server
- ☐ Sheriff, _____ County

Fee \$ _____ Mileage \$ _____

Signature of Process Server

Name (Print or type)

My Commission Expires: _____

Notary Public /Deputy Clerk Date

WAIVER OF SERVICE

I hereby waive Personal Service and accept service of this subpoena by mail/fax. _____

Signature

Date

Phone Day: _____

Phone Evening: _____

NOTICE TO SUBPOENA RECIPIENTS **(when production of records or tangible things is sought)**

Protecting a Person Subject to a Subpoena. (required by Colorado Rule of Civil Procedure 45(c))

(1) **Avoiding Undue Burden or Expense; Sanctions.** A party or attorney responsible for issuing and serving a subpoena must take reasonable steps to avoid imposing undue burden or expense on a person subject to the subpoena. The issuing court must enforce this duty and impose an appropriate sanction, which may include lost earnings and reasonable attorney's fees, on a party or attorney who fails to comply.

(2) Command to Produce Records or Tangible Things.

(A) **Attendance Not Required.** A person commanded to produce records or tangible things need not attend in person at the place of production unless also commanded to attend for a deposition, hearing, or trial.

(B) For Production of Privileged Records.

(i) If a subpoena commands production of records from a person who provides services subject to one of the privileges established by C.R.S. § 13-90-107 or from the records custodian for that person, which records pertain to services performed by or at the direction of that person ("privileged records"), such a subpoena must be accompanied by an authorization signed by the privilege holder or holders or by a court order authorizing production of such records.

(ii) Prior to the entry of an order for a subpoena to obtain the privileged records, the court shall consider the rights of the privilege holder in such privileged records, including an appropriate means of notice to the privilege holder or holders or whether any objection to production may be resolved by redaction.

(ii) If a subpoena for privileged records does not include a signed authorization or court order permitting the privileged records to be produced by means of subpoena, the subpoenaed person shall not appear to testify and shall not disclose any of the privileged records to the party who issued the subpoena.

(C) **Objections.** Any party or the person subpoenaed to produce records or tangible things may submit to the party issuing the subpoena a written objection to inspecting, copying, testing or sampling any or all of the materials. The objection must be submitted before the earlier of the time specified for compliance or 14 days after the subpoena is served. If objection is made, the party issuing the subpoena shall promptly serve a copy of the objection on all other parties. If an objection is made, the party issuing the subpoena is not entitled to inspect, copy test or sample the materials except pursuant to an order of the court from which the subpoena was issued. If an objection is made, at any time on notice to the subpoenaed person and the other parties, the party issuing the subpoena may move the issuing court for an order compelling production.

(3) Quashing or Modifying a Subpoena.

(A) **When Required.** On motion made promptly and in any event at or before the time specified in the subpoena for compliance, the issuing court must quash or modify a subpoena that:

(i) fails to allow a reasonable time to comply;

(ii) requires a person who is neither a party nor a party's officer to attend a deposition in any county other than where the person resides or is employed or transacts his business in person. or at such other convenient place as is fixed by an order of court;

(iii) requires disclosure of privileged or other protected matter, if no exception or waiver applies; or

(iv) subjects a person to undue burden.

(B) *When Permitted.* To protect a person subject to or affected by a subpoena, the issuing court may, on motion made promptly and in any event at or before the time specified in the subpoena for compliance, quash or modify the subpoena if it requires:

(i) disclosing a trade secret or other confidential research, development, or commercial information; or

(ii) disclosing an unretained expert's opinion or information that does not describe specific matters in dispute and results from the expert's study that was not requested by a party.

(C) *Specifying Conditions as an Alternative.* In the circumstances described in Rule 45(c)(3)(B), the court may, instead of quashing or modifying a subpoena, order attendance or production under specified conditions if the issuing party:

(i) shows a substantial need for the testimony or material that cannot be otherwise met without undue hardship; and

(ii) ensures that the subpoenaed person will be reasonably compensated.

Duties in Responding to Subpoena. (required by Colorado Rule of Civil Procedure 45(d))

(1) Producing Records or Tangible Things.

(A) Unless agreed in writing by all parties, the privilege holder or holders and the person subpoenaed, production shall not be made until at least 14 days after service of the subpoena, except that, in the case of an expedited hearing pursuant to these rules or any statute, in the absence of such agreement, production shall be made only at the place, date and time for compliance set forth in the subpoena; and

(B) If not objected to, a person responding to a subpoena to produce records or tangible things must produce them as they are kept in the ordinary course of business or must organize and label them to correspond to the categories in the demand and must permit inspection, copying, testing, or sampling of the materials.

(2) Claiming Privilege or Protection.

(A) *Information Withheld.* Unless the subpoena is subject to subsection (c)(2)(B) of this Rule relating to production of privileged records, a person withholding subpoenaed information under a claim that it is privileged or subject to protection as trial-preparation material must:

(i) make the claim expressly; and

(ii) describe the nature of the withheld records or tangible things in a manner that, without revealing information itself privileged or protected, will enable the parties to assess the claim.

(B) *Information Produced.* If information produced in response to a subpoena is subject to a claim of privilege or of protection as trial-preparation material, the person making the claim may notify any party that received the information of the claim and the basis for it. After being notified, a party must promptly return, sequester, or destroy the specified information and any copies it has; must not use or disclose the information until the claim is resolved; must take reasonable steps to retrieve the information if the party disclosed it before being notified; and may promptly present the information to the court under seal for a determination of the claim. The person who produced the information must preserve the information until the claim is resolved.

<input type="checkbox"/> District Court <input type="checkbox"/> Denver Juvenile Court _____ County, Colorado Court Address: _____ <hr/> In re: <input type="checkbox"/> The Marriage of: <input type="checkbox"/> The Civil Union of: <input type="checkbox"/> Parental Responsibilities concerning: _____ <hr/> Petitioner and Co-Petitioner/Respondent: _____	▲ COURT USE ONLY ▲
Attorney or Party Without Attorney (Name and Address): _____ <div style="display: flex; justify-content: space-between;"> <div>Phone Number: _____ FAX Number: _____</div> <div>E-mail: _____ Atty. Reg. #: _____</div> </div>	Case Number: _____ <div style="display: flex; justify-content: space-between;"> <div>Division _____</div> <div>Courtroom _____</div> </div>
MOTION FOR ABSENTEE TESTIMONY PURSUANT TO C.R.C.P.43	

The ☐ Petitioner ☐ Co-Petitioner/Respondent requests this Court for an order allowing testimony in this case from _____ (name of witness(es)) to be taken by ☐ telephone at _____ (phone number) or ☐ _____ (identify other medium of communication), on _____ (date) for the following reasons:

1. Absentee testimony is necessary for the following reasons:

2. A detailed description of the testimony is as follows:

3. ☐ If applicable, copies of the documents or reports that the witness(es) will refer to are attached.

4. I understand that I will be responsible for any costs associated with the form of absentee testimony.

Date: _____

☐ Petitioner or ☐ Co-Petitioner/Respondent or ☐ Attorney

Note: If any party objects to this Motion, said party shall file a written response within 3 days following service.

☐ By checking this box, I am acknowledging I am filling in the blanks and not changing anything else on the form.

☐ By checking this box, I am acknowledging that I have made a change to the original content of this form.

CERTIFICATE OF SERVICE

I certify that on _____ (date) a true and accurate copy of this document was served on the other party by ☐ Hand Delivery, ☐ E-filed, ☐ Faxed to this number _____, or ☐ by placing it in the United States mail, postage pre-paid, and addressed to the following:

To: _____

 Signature

<input type="checkbox"/> District Court <input type="checkbox"/> Denver Juvenile Court _____ County, Colorado Court Address: _____ <hr/> In re: <input type="checkbox"/> The Marriage of: <input type="checkbox"/> The Civil Union of: <input type="checkbox"/> Parental Responsibilities concerning: _____ Petitioner: and Co-Petitioner/Respondent: _____	<div style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;"> ▲ COURT USE ONLY ▲ </div> <hr/> Case Number: _____ <div style="display: flex; justify-content: space-between;"> Division _____ Courtroom _____ </div>
ORDER FOR ABSENTEE TESTIMONY	

This matter comes before the Court upon the:

- ☐ Petitioner's Motion for Absentee Testimony
- ☐ Co-Petitioner's/Respondent's Motion for Absentee Testimony

The Court having considered the Motion, any response or objections, and reviewed the file and being fully advised finds that absentee testimony is appropriate to protect the integrity of the proceedings, and therefore orders as follows:

1. ☐ The Motion is denied.
2. ☐ The Motion is approved.
 - a. Testimony of _____ (name of witness(es) shall be taken by ☐ telephone or ☐ _____ on _____ (date).
 - b. Other: _____

Date: _____

☐ Judge ☐ Magistrate

CERTIFICATE OF SERVICE

I certify that on _____ (date), I mailed, faxed, e-filed, or hand-delivered a copy of this Order to the following:

- ☐ Attorney for Petitioner or Petitioner *pro se*
- ☐ Attorney for Co-Petitioner/Respondent or Co-Petitioner/Respondent *pro se*
- ☐ Other _____

 Clerk